

## Appendix 1 – Cabinet Member Portfolios

<b>Leader of the Council</b>			
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To be responsible for the Council's overall vision, strategy and budget setting and monitoring.</li> <li>• To provide clear political leadership both within and outside the County Council to help advance all of the County Council's key outcomes.</li> <li>• To create effective internal and external relationships with key organisations both within Staffordshire, nationally and internationally.</li> <li>• To win new resources for Staffordshire to deliver the vision of a county where big ambitions, great connections and greener living give everyone the opportunity to prosper, be healthy and happy</li> <li>• To be accountable for the development and delivery of the county council strategies and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To appoint and hold Cabinet colleagues to account as they ensure accountability within their commissioning/service areas including that financial and operational performance in those areas meets the requirements of the Council's Strategic Plan, Business Plan and the Medium-Term Financial Strategy (MTFS).</li> <li>• To hold Cabinet colleagues accountable for the delivery of the appropriate key projects/programmes including the delivery on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To Chair meetings of the Cabinet</li> <li>• To represent, or appoint a representative of, the County Council on a range of outside bodies both within and outside of Staffordshire.</li> <li>• To be the County Council's representative on the Local Enterprise Partnership (LEP).</li> <li>• To be the County Council's representative on the Staffordshire Leaders' Board and to approve the adoption of minor changes to its Terms of Reference (in consultation with the Monitoring Officer).</li> <li>• In consultation with the Chief Executive, to appoint (and/or remove) officers and members (as appropriate) to act as Directors on Boards of companies of which the County Council is a member or is to be a member.</li> </ul>		
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Public sector bodies locally, nationally and internationally as appropriate including the LEP, Network Staffordshire, County Council's Network, Midlands Engine, Midlands Connects Board, Constellation Partnership, North Midlands Manufacturing Corridor, criminal justice partners, HM Treasury and the Department for Communities and Local Government.</li> <li>• Business locally, nationally and internationally as appropriate.</li> </ul>		
<b>Key Internal Relationships</b>	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> <li>• Cabinet</li> <li>• Shadow Cabinet</li> <li>• Senior Leadership Team</li> </ul> </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> <li>• Director of Finance</li> <li>• County Solicitor</li> <li>• Appropriate Scrutiny Committees</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li>• Cabinet</li> <li>• Shadow Cabinet</li> <li>• Senior Leadership Team</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Finance</li> <li>• County Solicitor</li> <li>• Appropriate Scrutiny Committees</li> </ul>
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<b>Leader of the Council</b>		
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Development and implementation of Council's Strategic Plan</li> <li>• To lead on Public Sector reform</li> <li>• Corporate Strategy and Governance</li> <li>• Emergency Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Overall Property Strategy</li> <li>• District and Town Deals (Strategy)</li> <li>• Strategic HR</li> <li>• Communications</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• People Services (Human Resources)</li> </ul>	
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Overseeing all key projects through Cabinet Members</li> </ul>	



<b>Deputy Leader and Cabinet Member for Economy and Skills</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To deputise for the Leader in their absence and to assist him at other times as agreed with the Leader</li> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcomes</li> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of everyone in Staffordshire having access to more good jobs and sharing the benefit of economic growth To lead the County Council's work on economic recovery from Covid-19</li> <li>• To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>• To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be the County Council's representative on the Midlands Connect Steering Group</li> <li>• To be the County Council's Principal Director to the Board of West Midlands Rail Limited</li> </ul> <p>In order to effectively discharge the Council's agenda, this Cabinet Member will work, as appropriate, with all Cabinet colleagues</p>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Stoke on Trent and Staffordshire Local Enterprise Partnership and other surrounding LEPs and economic partnerships (e.g. Sector Groups, Combined Authorities etc.)</li> <li>• Department for Business, Energy and Industrial Strategy;</li> <li>• Department for Work and Pensions; MHCLG; DfE; ESFA</li> <li>• Staffordshire Business and Environment Network (SBEN)</li> <li>• Schools, colleges and universities</li> <li>• National Careers Service</li> <li>• HS2 Ltd</li> </ul>	<ul style="list-style-type: none"> <li>• BT &amp; other Digital Providers</li> <li>• Chambers of Commerce</li> <li>• Federation of Small Businesses</li> <li>• Businesses across Staffordshire</li> <li>• Stoke-on-Trent City Council</li> <li>• District &amp; Borough Councils</li> <li>• Surrounding local planning authorities</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director for Economy, Infrastructure and Skills</li> <li>• Assistant Director for Business and Enterprise</li> <li>• Assistant Director for Skills and Employability</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate Shadow Cabinet member/s</li> <li>• Appropriate scrutiny committee/s</li> <li>• Cabinet</li> <li>• SLT</li> </ul>



<b>Deputy Leader and Cabinet Member for Economy and Skills</b>		
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Development and implementation of Council's Economic Development Strategy including Economic Recovery</li> <li>• Tourism strategy</li> <li>• Strategic Planning including Strategic Infrastructure Plan, Digital Infrastructure Plan and Local Plans</li> <li>• Economic Strategy for 5G</li> </ul>	<ul style="list-style-type: none"> <li>• HS2</li> <li>• Rail devolution</li> <li>• County Farms</li> <li>• Development and implementation of Council's Learning and Skills Strategies</li> <li>• Statutory duties for Adult and Community Learning</li> <li>• Apprenticeships</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• Economic Development and Regeneration</li> <li>• Business Support</li> <li>• Inward Investment</li> <li>• Delivery of major/economic infrastructure projects (e.g. i54 extension, SWAR)</li> </ul>	<ul style="list-style-type: none"> <li>• Tourism</li> <li>• Enterprise Units including County Farms</li> <li>• Commissioning and Delivery of Adult Skills</li> <li>• Statutory duties for the commissioning of careers guidance for Staffordshire's young people and ensuring 16-18 year olds get a place in education and training</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Economic Growth</li> <li>• Economic recovery from Covid-19</li> </ul>	



<b>Cabinet Member for Health and Care</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>To provide clear political leadership both within and outside the County Council to help advance the County Council's key priorities, in particular the County Council's priority to inspire healthy independent living.</li> <li>To create effective external and internal relationships with the organisations and individuals listed below.</li> <li>To be politically accountable for the strategic responsibilities listed below and ensure that these are delivered effectively on behalf of the Council.</li> <li>To be politically accountable for the operational responsibilities listed below and ensure these meet the requirements of the Corporate Plan and the MTFS.</li> <li>To be politically accountable for the project responsibilities programmes and to ensure that these meet the requirements of the Corporate Plan and the MTFS.</li> </ul> <p>In order to effectively discharge the role, the Cabinet Member will lead and work with the Cabinet Support Member for Public Health and Integrated Care.</p>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>Department of Health</li> <li>UK Health Security Agency (UKHSA)</li> <li>NHS organisations</li> <li>Care Quality Commission</li> <li>District and Borough Councils</li> <li>Health and care service providers</li> </ul>	<ul style="list-style-type: none"> <li>Safeguarding Adults Board</li> <li>Healthwatch Staffordshire</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>Director of Health and Care and Assistant Directors</li> <li>Director for Children and Families</li> </ul>	<ul style="list-style-type: none"> <li>Cabinet Support Member for Public Health and Integrated Care</li> <li>Appropriate scrutiny committees</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>Health protection and health improvement in line with Health and Social Care Act 2012</li> <li>Adult social services in line with Care Act 2014</li> <li>Mental health Act 1983</li> <li>Integration of Council Health and Care functions with the NHS</li> </ul>	
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>Adult social care assessment and case management</li> <li>Safeguarding adults</li> <li>Deprivation of Liberty Safeguards</li> <li>Occupational therapy</li> </ul>	<ul style="list-style-type: none"> <li>Brokerage</li> <li>Care provider quality improvement and assurance</li> <li>Care market commissioning</li> <li>Development and implementation of care and support strategies and plans for individual client groups</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>Health and Care Transformation Programme</li> </ul>	



<b>Cabinet Member for Environment, Infrastructure and Climate Change</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>To provide clear political leadership both within and outside the County Council to help advance the County</li> <li>Council's vision of great connections, greener living and a priority to invest in sustainable infrastructure for growing communities</li> <li>To create effective internal and external relationships with the organisations listed below to help advance the outcomes.</li> <li>To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>Staffordshire Business &amp; Environment Network [SBEN]</li> <li>Key SCC Commercial Suppliers &amp; Partners</li> <li>Environment Agency</li> <li>Flood Alleviation Group</li> <li>DEFRA</li> <li>Canals and Rivers Trust</li> </ul>	<ul style="list-style-type: none"> <li>Midlands Energy Hub</li> <li>Joint Waste Management Board</li> <li>Utilities and other infrastructure providers [including Seven Trent]</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>Director for Economy, Infrastructure and Skills</li> <li>Assistant Director for Connectivity and Sustainability</li> <li>Assistant Director for Business and Enterprise</li> </ul>	<ul style="list-style-type: none"> <li>Appropriate Shadow Cabinet member(s)</li> <li>Appropriate Scrutiny Committees</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>Sustainability Strategies for Staffordshire and Staffordshire County Council</li> <li>County Council Climate Emergency Action Plan</li> <li>Ensuring other Cabinet Member portfolios contribute to SCC Climate Targets</li> <li>Championing Sustainable Development Goals including poverty, inequality, climate environmental degradation and prosperity</li> <li>Interpreting international and national sustainability issues into local context</li> <li>Flood Risk Management</li> </ul>	<ul style="list-style-type: none"> <li>Initiating and developing proposals/bids/projects for new infrastructure</li> <li>Delivery of Digital Infrastructure</li> <li>Non-Commercial Superfast Broadband Delivery and Market Encouragement</li> <li>Minerals and Waste Planning Policy</li> <li>Planning and delivering green and blue infrastructure</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>Monitoring and Review of SCC's Sustainability Strategy</li> </ul>	<ul style="list-style-type: none"> <li>Support development of Strategic Infrastructure Plan,</li> </ul>



Cabinet Member for Environment, Infrastructure and Climate Change		
	<ul style="list-style-type: none"> <li>• Delivery of SCC Climate Emergency Action Plan</li> <li>• Assess emerging sustainable legislation</li> <li>• Providing a link between the authority and the SBEN community</li> <li>• Energy including new green energy solutions and infrastructure</li> </ul>	<p>Digital Infrastructure Plan and Local Plans.</p> <ul style="list-style-type: none"> <li>• Biomass Fuels Business</li> <li>• Flood Risk Management</li> <li>• Support the Cabinet Member for Highways and Transport in the development of sustainable Transport Strategies.</li> <li>• Canal and Rivers Trust (including Chasewater)</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Climate Emergency Action Plan</li> <li>• Air Aware</li> </ul>	



<b>Cabinet Member for Commercial Matters</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>To provide clear political leadership both within and outside the County Council ensure that the County Council's commercial arrangements and relationships deliver maximum benefit to Staffordshire and its communities.</li> <li>To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>To ensure that the Council has effective contract management arrangements in place and to oversee the performance and delivery by the Council's major contractors</li> <li>To develop Commercial Strategies to generate new income streams for the County Council</li> <li>To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>To ensure the management of the Council's property portfolio to generate the necessary capital receipts and revenue returns to support the Council's MTFS and that it contributes effectively to the delivery of the Council's outcomes.</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>District Town &amp; Parish Councils</li> <li>Providers such as Veolia, Biffa, and utility companies</li> </ul>	<ul style="list-style-type: none"> <li>Amey</li> <li>Entrust (contractual)</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>Director for Economy, Infrastructure and Skills</li> <li>Assistant Director for Connectivity and Sustainability</li> <li>Assistant Director for Highways and Built County</li> </ul>	<ul style="list-style-type: none"> <li>Deputy Chief Executive and Director for Corporate Services</li> <li>Assistant Director for Commercial and Assets</li> <li>Appropriate Shadow Cabinet member/s</li> <li>Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>Nexus</li> <li>I+ contract management</li> <li>Hanford Contract</li> </ul>	<ul style="list-style-type: none"> <li>W2R contract</li> <li>HWRC contract</li> <li>Waste Management Policy &amp; Strategy</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>Procurement</li> <li>ICT</li> <li>Property</li> </ul>	<ul style="list-style-type: none"> <li>Delivery of Waste Disposal arrangements</li> </ul>
<b>Project Responsibilities</b>		





<b>Cabinet Member for Highways and Transport</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of everyone in Staffordshire having access to more good jobs and sharing the benefits of economic growth.</li> <li>To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>Department for Transport</li> <li>Highways Agency</li> <li>Environment Agency</li> <li>HS2 Ltd</li> <li>Network Rail</li> <li>Flood Alleviation</li> <li>Utility companies</li> </ul>	<ul style="list-style-type: none"> <li>Bus operating companies</li> <li>Community Transport Operators</li> <li>District, Town &amp; Parish Councils</li> <li>Amey</li> <li>Staffordshire and Stoke-on-Trent Safer Roads Partnership</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>Director for Economy, Infrastructure and Skills</li> <li>Assistant Director for Highways and the Built County</li> <li>Assistant Director for Connectivity and Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>Appropriate Shadow Cabinet Member/s</li> <li>Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>Development and implementation of the Council's Highway Infrastructure Asset Management Plan (HiAMP)</li> <li>Development and implementation of Council's Transport Strategies in conjunction with Cabinet Members for Economy and Skills and the Cabinet Member for Environment,</li> <li>Infrastructure and Climate Change on HS2</li> <li>Future Mobility, Freight and Active Travel</li> </ul>	<ul style="list-style-type: none"> <li>Infrastructure+ governance</li> <li>Road Safety</li> <li>New roads infrastructure</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>Delivery of new highways and transport</li> <li>Infrastructure projects including major schemes such as SWAR</li> </ul>	<ul style="list-style-type: none"> <li>Local transport operations including buses, community</li> </ul>



<b>Cabinet Member for Highways and Transport</b>		
	<ul style="list-style-type: none"> <li>• All Highways &amp; Transport operational issues, including Infrastructure+ partnership</li> <li>• School Crossing Patrols</li> <li>• HS2 impact on local highways</li> </ul>	<p>transport and active travel</p> <ul style="list-style-type: none"> <li>• Highways Planning</li> <li>• Street Lighting and Signals</li> <li>• Parking</li> <li>• Road Safety</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Delivery of transport infrastructure projects including major schemes such as SWAR</li> <li>• North Staffordshire Clean Air Zone</li> </ul>	



<b>Cabinet Member for Finance and Resources</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>To provide clear political leadership both within and outside the County Council to help advance the Council's pledge to deliver value for money for residents and businesses and live within our means</li> <li>To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>To assist the Leader in holding Cabinet colleagues to account as they ensure accountability within their commissioning/service areas in respect of financial performance, meeting the requirements of the Strategic Plan, Business Plan and the Medium Term Financial Strategy (MTFS).</li> <li>To assist the Leader in holding Cabinet colleagues accountable for the delivery of the appropriate key projects/programmes including delivery on time and within budget to meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>District &amp; Borough Councils (finance and corporate matters)</li> <li>HM Treasury, Department for Communities &amp; Local Government</li> </ul>	<ul style="list-style-type: none"> <li>Entrust (shareholder)</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>Deputy Chief Executive and Director for Corporate Services</li> <li>Director of Finance</li> <li>County Solicitor</li> <li>Assistant Director for People</li> <li>Assistant Director for Business and Support Assurance</li> </ul>	<ul style="list-style-type: none"> <li>Assistant Director Strategy, Public Health and Protection</li> <li>Appropriate Shadow Cabinet member/s</li> <li>Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>Assist with the development and implementation of the Strategic Plan</li> </ul>	<ul style="list-style-type: none"> <li>Business Plan and MTFS</li> <li>Equalities</li> </ul>
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>Finance</li> <li>Cyber Security</li> </ul>	<ul style="list-style-type: none"> <li>Law and Democracy</li> <li>Business Support and Assurance Strategy</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>Digital (within the County Council)</li> </ul>	



<b>Cabinet Member for Communities and Culture</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of everyone in Staffordshire feeling safer, happier and more supported in their community</li> <li>To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>To be the main Cabinet link between the County Council and the Safer Staffordshire Board</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>Department for Environment, Food and Rural Affairs</li> <li>Department for Culture, Media and Sport</li> <li>Natural England</li> <li>Home Office</li> <li>West Midlands Migration Partnership</li> <li>Rural special interest groups</li> <li>Staffordshire and Stoke-on-Trent Archive Service</li> <li>District and Town deals (People Helping People element)</li> </ul>	<ul style="list-style-type: none"> <li>Stoke-on-Trent City Council, District &amp; Borough Council [community and rural matters]</li> <li>Town &amp; Parish Councils</li> <li>Community Council for Staffordshire</li> <li>Other voluntary sector organisations</li> <li>Police, Fire and Crime Commissioner (working with the Cabinet Member for Children and Young People);</li> <li>Staffordshire Police;</li> <li>Staffordshire Fire &amp; Rescue Service;</li> <li>Probation and Courts' Service</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>Director for Children and Families</li> <li>Director for Economy, Infrastructure and Skills</li> </ul>	<ul style="list-style-type: none"> <li>Community Cabinet Support Members</li> <li>Appropriate shadow cabinet member/s</li> <li>Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>Communities</li> <li>Culture and heritage including libraries</li> <li>Voluntary, Community and Social Enterprise contract</li> <li>Sports Strategy</li> </ul>	<ul style="list-style-type: none"> <li>Chasewater</li> <li>Rights of Way</li> <li>Rural Strategies</li> <li>Arts and Archives</li> <li>Community safety including domestic abuse (working with the</li> </ul>



Cabinet Member for Communities and Culture		
		Cabinet Member for Children and Young People)
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• Community leadership, engagement and development</li> <li>• Community safety [including domestic abuse]</li> <li>• Resettlement Scheme</li> <li>• Culture and Heritage including Libraries, Arts and Museums</li> <li>• Country Parks</li> </ul>	<ul style="list-style-type: none"> <li>• Cannock Chase AONB</li> <li>• Trading Standards</li> <li>• Scientific Services</li> <li>• Voluntary, Community and Social Enterprise contracts</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• People Helping People</li> </ul>	



<b>Cabinet Member for Children and Young People</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To be the statutory Lead Member for Children and to have overall responsibility and oversight for all matters relating to Children and Young People</li> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council's key priority to support more families and children to look after themselves, stay safe and well and to support the needs of children and young people in relation to the Council's key outcomes.</li> <li>• To create effective internal and external relationships with the organisations listed below to help advance the outcome.</li> <li>• To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• To Chair the Children's Improvement Board</li> <li>• To be the Council's main representative on the Local Safeguarding Children Board, to chair the Corporate Parenting Panel, to represent the needs of children on the Health &amp; Wellbeing Board, and to be the principal lead on discussions between the County Council and the Police &amp; Crime Commissioner in respect of children's safety</li> <li>• To chair of the Staffordshire Health &amp; Wellbeing Board and ensure that the views of the Council are influential in the work of the Board.</li> </ul>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Department for Education</li> <li>• Ministry of Housing, Communities and Local Government</li> <li>• Ofsted</li> </ul>	<ul style="list-style-type: none"> <li>• Safer Staffordshire Board</li> <li>• Childcare providers</li> <li>• Voluntary sector organisations</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director for Children and Families</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate Shadow Cabinet member/s</li> <li>• Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Development and implementation of Council's Children's &amp; Youth Strategies</li> <li>• Development and implementation of all age disability strategy [with Cabinet Member for Health, Care and Wellbeing in respect of adults]</li> <li>• Children and Young People's Mental Health Strategy</li> </ul>	<ul style="list-style-type: none"> <li>• Early help including Earned autonomy</li> <li>• Children with Learning Difficulties</li> <li>• Children with Physical Disabilities</li> </ul>



<b>Cabinet Member for Children and Young People</b>		
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• All Services for Children and Families including Commissioning of Disability Services for Children, Family Support, Entrust Early Years, Advocacy</li> <li>• Safeguarding</li> <li>• Children in our care</li> <li>• The Families Health and Wellbeing Service</li> </ul>	<ul style="list-style-type: none"> <li>• Corporate Parenting</li> <li>• Children’s Centres</li> <li>• Statutory duties for Early Education and Childcare, including sufficiency</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• Families and Children’s System Transformation</li> </ul>	<ul style="list-style-type: none"> <li>• Free Childcare Scheme</li> </ul>



<b>Cabinet Member for Education (and SEND)</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To provide clear political leadership both within and outside the County Council to help advance the County Council’s outcomes through the priority of improving education and training so that lifelong learning offers everyone the opportunity to succeed.</li> <li>• Creating effective internal and external relationships with the organisations listed below to help advance the outcomes.</li> <li>• To be accountable for the development and delivery of the strategies listed below and ensuring that those strategies are able to meet the outcomes required by the Council and Cabinet.</li> <li>• Being accountable for the commissioning/service areas listed below and to ensure that financial and operational</li> <li>• performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• Being accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS.</li> <li>• Being the Council’s main representative on the Education Trust Board.</li> <li>• To be a member of the Children’s Improvement Board.</li> <li>• To attend the Schools Forum.</li> </ul> <p>This portfolio includes Special Educational Needs and Disability.</p>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Department for Education</li> <li>• Ofsted</li> <li>• National Careers Service</li> <li>• Skills Funding Agency</li> <li>• Education Funding Agency</li> <li>• Department for Business Innovation and Skills</li> </ul>	<ul style="list-style-type: none"> <li>• Local Enterprise Partnership and the Staffordshire</li> <li>• Education and Skills Partnership Trust</li> <li>• Schools</li> <li>• Private &amp; Voluntary sector education providers</li> <li>• Entrust [attainment and improvement]</li> <li>• Regional Schools Commissioner</li> <li>• Further Education Colleges</li> <li>• Universities</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director for Children and Families</li> <li>• Director for Economy, Infrastructure and Skills</li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Member for Children and Young People</li> <li>• Cabinet Member for Economy and Skills</li> <li>• Appropriate Shadow Cabinet Member/s</li> <li>• Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Home to School Transport Policy</li> <li>• Education and Skills Strategy</li> </ul>	





<b>Cabinet Member for Education (and SEND)</b>		
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>• All Learning related functions, including LEA responsibilities</li> <li>• Education &amp; School Improvement</li> <li>• SEND</li> </ul>	<ul style="list-style-type: none"> <li>• Commissioning of Entrust</li> <li>• Mainstream and SEND Home to School Transport Operations</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>• SEND Transformation (within Children's Transformation)</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>



<b>Cabinet Support Member for Highways</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>• To support the Cabinet Member for Highways and Transport with a particular focus on:               <ul style="list-style-type: none"> <li>○ The delivery of the elected member Divisional Highway Programme (DHP) schemes</li> <li>○ Working with the bus companies on the Enhanced Bus Partnership and future Staffordshire services</li> <li>○ The provision of government bus subsidies</li> </ul> </li> <li>• Supporting the effective external and internal relationships with the organisations and individuals listed below.</li> <li>• To be accountable to the Cabinet Member for Highways and Transport for the strategic responsibilities listed below and ensure that these are delivered effectively on behalf of the Council.</li> <li>• To be accountable to the Cabinet Member for Highways and Transport for the operational and project responsibilities listed below and ensure these meet the requirements of the Corporate Plan and the MTFS.</li> </ul> <p>The Cabinet Support Member for Highways will assist the Cabinet Member for Highways and Transport. The Cabinet Support Member has no decision-making powers.</p>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>• Department for Transport</li> <li>• Highways Agency</li> <li>• Environment Agency</li> <li>• HS2 Ltd</li> <li>• Network Rail</li> <li>• Flood Alleviation</li> <li>• Utility companies</li> </ul>	<ul style="list-style-type: none"> <li>• Bus operating companies</li> <li>• Community Transport Operators</li> <li>• District, Town &amp; Parish Councils</li> <li>• Amey</li> <li>• Staffordshire and Stoke-on-Trent Safer Roads Partnership</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>• Director for Economy, Infrastructure and Skills</li> <li>• Assistant Director for Highways and the Built County</li> <li>• Assistant Director for Connectivity and Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate Shadow Cabinet Member/s</li> <li>• Appropriate scrutiny committee/s</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>• Development and implementation of the Council's Highway Infrastructure Asset Management Plan (HiAMP)</li> <li>• Development and implementation of Council's Transport Strategies in conjunction with Cabinet Members for Economy and Skills and the Cabinet Member for Environment,</li> <li>• Infrastructure and Climate Change on HS2</li> <li>• Future Mobility, Freight and Active Travel</li> </ul>	<ul style="list-style-type: none"> <li>• Infrastructure+ governance</li> <li>• Road Safety</li> <li>• New roads infrastructure</li> </ul>



<p><b>Operational Responsibilities</b></p>	<ul style="list-style-type: none"> <li>• Delivery of new highways and transport</li> <li>• Infrastructure projects including major schemes</li> <li>• All Highways &amp; Transport operational issues, including Infrastructure+ partnership</li> <li>• School Crossing Patrols</li> <li>• HS2 impact on local highways</li> </ul>	<ul style="list-style-type: none"> <li>• Local transport operations including buses, community transport and active travel</li> <li>• Highways Planning</li> <li>• Street Lighting and Signals</li> <li>• Parking</li> <li>• Road Safety</li> </ul>
<p><b>Project Responsibilities</b></p>	<ul style="list-style-type: none"> <li>• Delivery of transport infrastructure projects including major schemes such as SWAR</li> <li>• North Staffordshire Clean Air Zone</li> </ul>	



<b>Cabinet Support Member for Public Health and Integrated Care</b>		
<b>Role Purpose</b>	<ul style="list-style-type: none"> <li>To support the Cabinet Member for Health and Care to provide clear political leadership both within and outside the County Council to help advance the County Council's key priorities, in particular the County Council's priority to inspire healthy independent living.</li> <li>To create effective external and internal relationships with the organisations and individuals listed below.</li> <li>To be accountable to the Cabinet Member for Health and Care for the strategic responsibilities listed below and ensure that these are delivered effectively on behalf of the Council.</li> <li>To be accountable to the Cabinet Member for Health and Care for the operational and project responsibilities listed below and ensure these meet the requirements of the Corporate Plan and the MTFS.</li> </ul> <p>The Cabinet Support Member for Public Health and Health Integration will assist the Cabinet Member for Health and Care. The Cabinet Support Member has no decision-making powers.</p>	
<b>Key External Relationships</b>	<ul style="list-style-type: none"> <li>Department of Health</li> <li>UK Health Security Agency (UKHSA)</li> <li>NHS organisations</li> <li>District and Borough Councils</li> </ul>	<ul style="list-style-type: none"> <li>Health and care service providers</li> <li>Safeguarding Adults Board</li> <li>Healthwatch Staffordshire</li> </ul>
<b>Key Internal Relationships</b>	<ul style="list-style-type: none"> <li>Director of Health and Care</li> <li>Director for Children and Families</li> </ul>	<ul style="list-style-type: none"> <li>Cabinet Member for Health and Care</li> <li>Appropriate scrutiny committees</li> </ul>
<b>Strategic Responsibilities</b>	<ul style="list-style-type: none"> <li>Health protection and health improvement in line with Health and Social Care Act 2012</li> <li>Integration of Council Health and Care functions with the NHS</li> </ul>	
<b>Operational Responsibilities</b>	<ul style="list-style-type: none"> <li>Surveillance of population health</li> <li>Covid defences</li> <li>Development and implementation of health and well-being strategies</li> <li>Information, advice and guidance</li> <li>Supportive communities</li> <li>Adults' public health services</li> </ul>	<ul style="list-style-type: none"> <li>Children's public health services [working with the Cabinet Member for Children and Young People]</li> <li>Better Care Fund Plan</li> <li>Reablement and rehabilitation services</li> <li>Fostering integration with the NHS</li> </ul>
<b>Project Responsibilities</b>	<ul style="list-style-type: none"> <li>Development of the Integrated Care System</li> </ul>	

